

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Minutes
April 1, 2019
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, April 1, 2019 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 P.M.

Present: Anna Dale, Chair
Mike Geyer, Vice Chair
Mel Hershey, Member
Ron Kopp, Member
Bart Shellenhamer, Member
Jeff Burkhardt, Code/Zoning Officer
Andy Brandt, Public Works Director
Monique Dykman, MS4
Mark Stewart, Solicitor
Andrew Kenworthy, Engineer
Kathy Murtorff, Admin

Absent: Steve Letavic, Township Manager
Sam Risteff, Golf Course Superintendent
Les Gilbert, EMA Director

Attendees: Jeremy Fees
Thomas Jones
Tim Nissley
Gary Carlson
Laura Hayes
Steve Wisniewski
Michael Mehrazan
Jessica Long

Call to order

Salute the Flag

Citizens Input – None

Approval of Minutes - April 1, 2019

Moved by Hershey, seconded by Shellenhamer the minutes of April 1, 2019 be approved.
Motion carried.

Manager's Report - Steve Letavic (Absent)

Informational Items:

Town Hall Meetings - In Mr. Letavic's absence, Chair Anna Dale informed all in attendance of two upcoming Town Hall meetings - April 6th and April 13th. She stated that residents who do not read the newsletter, visit the Township website, or attend Board meetings are unaware of the many good things the Township has accomplished or is currently working on – projects, grant funding, etc. The scheduled Town Hall meetings allow residents the opportunity to ask questions on other topics as well. Ms. Dale encouraged all to attend.

TMI - As a reminder, Ms. Dale said the clock is ticking on a decision on TMI and residents should write or phone their state legislators regarding this issue no matter what opinion they may have.

The work session scheduled for Tuesday, March 19, 2019 was canceled.

Treasurer's Report – Steve Letavic (Absent)

The Chair requested approval to pay the following expenditures for the month of March:

General Fund	\$ 216,388.02
Golf Course	\$ 39,914.67
Liquid Fuels	\$ 21,824.86
Escrow	\$ 4,623.89
LVFC	\$ -0-
Debt Service	\$ <u>28,358.22</u>
Total	\$ 311,109.66

Moved by Shellenhamer, seconded by Hershey payment of the bills for March be approved as presented. Motion carried.

Zoning/Codes - Jeff Burkhart

Informational Items:

Zoning Revisions - Mr. Burkhart reported to the Board that he and Mr. Ed. Kazlaukas are working on zoning revisions in regard to Mobile Home Parks, nuisance issues, etc. A format was laid out for these revisions by Mr. Charlie Schmehl from URDC and the revisions have been reviewed by the Planning Commission. Modifications are being made before submitting back to Mr. Schmehl for final review. Once reviewed by Mr. Schmehl, the revisions will be presented to the Board. Mr. Burkhart said there are about 7 different ordinances that will need to go through public review for questions, comments, etc.

Mr. Burkhart advised the Board that the Zoning office has gone through preliminary stages regarding citations or pre-citations for inconsistencies in flood-plain areas - primarily on the islands. He stated the office is at point of releasing about 8 citations on properties that have not responded in a timely fashion. The office will continue to move through anything outstanding or not being addressed. Mr. Burkhart continued to state that permits are flowing into his office. Mr. Burkhart ended his report by asking the Board if they had questions pertaining to the Zoning Office. Mr. Kopp inquired about the state of the proposed Dollar General Store. Mr. Burkhart replied that the plan has officially been withdrawn and any remaining escrow will be returned. Mr. Kopp also inquired if there is a plan to clean-up the 230 Diner. Mr. Burkhart stated he has acquired the necessary pictures and will continue working with counsel on this issue. Citations should be mailed within a few weeks.

MS-4 Environmental Department – Monique Dykman

Ms. Dykman provided the Board with a brief summary of her first month with the Township. She stated she continues to build and maintain new partner relationships. Ms. Dykman said she is excited about the creation of a 3-season planting plan to populate buffer sites along Swatara Creek. She informed the Board that she applied for a grant to support the Fall 2019 plantings. Ms. Dykman continued to say she advertised and received applications for two open Intern positions and will begin interviewing within the next several weeks. Ms. Dykman is also working with Sam Risser on a sustainability plan at the Golf Course. Part of the plan would be to reduce the number of plastic and styrofoam single usages.

Public Works Department – Andy Brandt

Mr. Brandt presented a report of work done in the month of March and discussed work planned for the month of April. Mr. Brandt also provided the Board with information on the work his department performed in regard to the winter weather. He said they were out 27 times and covered 4645.5 miles driven either salting or plowing or both. Discussion was made on an alternative location for residents to dispose of grass clippings and yard waste. The Board will continue to pursue this issue in an attempt to come up with a solution.

Golf Course and Bar & Grill Report – Sam Risteff (absent)
No Report

Engineer's Report – Andrew Kenworthy

Mr. Kenworthy reported the Swatara Creek Road culvert project is complete and paperwork is being finalized. Mr. Kenworthy has been involved in discussion with residents regarding sewer work taking place in the near future. He informed the Board that a flight over the surveyed area was performed in order to acquire the necessary aerial photography. The photos from the flight will be used when the project work begins. Mr. Kenworthy also noted that the Lauffer Road Bridge is on track to be replaced next year. Mr. Kenworthy presented a drawing of Phase 1 Pedestrian Path at Sunset Park. He reminded the board that through grants already received, one application in process, and a matching fund in the amount of \$30,000.00 from the Rugby Club; approximately \$350,000.00 of non-taxpayer money will be used for this project. Mr. Kenworthy presented to the Board - Resolution #2019-03 (Corrected to #2019-04) - The Board of Supervisors in Support of the Township's Grant Application to the DCNR for Sunset Park Pedestrian Path System, Phase 2. Chair Dale asked for a motion to accept Resolution 2019-03 (Corrected to #2019-04). Motion made by Mr. Kopp, seconded by Mr. Geyer – Motion moved. Mr. Kenworthy said activity will soon be seen at Sunset Park – on the Pedestrian Path and Rugby fields.

Solicitor's Report – Mark Stewart
No Report

EMA Report – Les Gilbert (Absent)

Mr. Hershey reminded all that a Drill at TMI will take place on May 7. Mr. Hershey reported that Mr. Gilbert attended an EOC mock drill (weather drill for the whole state) on March 26 and obtained very valuable information from the drill. Mr. Bob Stout reviewed the Township drill on March 12 with about 19 people in attendance.

New Business – Mr. Hershey encouraged everyone to attend the Fish Fry at the Fire House – 3 remaining. Mr. Hershey commended everyone for their efforts to pull this event off. He said it takes great organization, leadership, and many volunteers – citing both the girls and boy scouts. Mr. Hershey then recognized a boy scout in attendance that needed to attend a Government meeting in order to receive a badge. Chair Dale included that the proceeds from the fish fry help defray the costs for the operating expenses at the fire company. Chair Dale added that the state mandates the township provide fire protection so the community supporting these types of events is a direct savings to the taxpayers.

Old Business – None

Execution Session – No

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Adjournment –

Moved by Shellenhamer, seconded by Hershey the meetings adjourn at 7:45 p.m. Motion carried.



(Assistant)Secretary